

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
June 13, 2024**

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Hearing Room 133CE and via Teams on June 13, 2024, at 1:00 pm.

MEMBERS PRESENT

Renee Causey-Upton, Chair
Jill Phelps, Vice Chair
Hugh Stroth, Secretary
Dr. Thomas Miller
Scott DeBurger
Andrea Brandon
Sara Santo

DEPARTMENT OF PROFESSIONAL LICENSING

Lyndsay Sipple, Administrative Supervisor
Kristen Lawson, Commissioner

GUEST

MEMBERS ABSENT

CALL TO ORDER

Chair Renee Causey-Upton called the meeting to order at 1:03 p.m.

MINUTES

The meeting minutes from the May 9, 2024, Board Meeting were presented for review. Dr. Miller made a motion to approve the meeting minutes as presented. Ms. Phelps seconded the motion, and the motion carried. Ms. Causey-Upton abstained from the vote due to not attending the May meeting.

FINANCIAL REPORT

The Board reviewed the financial report from May 2024 with no questions.

DPL REPORT

Commissioner Lawson introduced the intern working with the Department, Caitlin Hinds.

BOARD ATTORNEY REPORT

COMPACT COMMISSION UPDATE

Ms. Causey-Upton reported no major updates with the Compact. The finance and executive committees are established, and a new elections committee will start next month. Ms. Causey-Upton also provided additional information for review.

NEW BUSINESS

The Board discussed whether their scope of practice involves Mechanical Cervical Traction. Per statute, spinal adjustment and manipulations are not permitted, and they requested Legal Counsel Clay Patrick to advise if traction would also not be permitted as spinal adjustment and manipulations

would include traction. Through the AOTA, traction is permitted, but licensees must still follow Kentucky statutes and regulations.

The Board discussed the Temporary Permit Supervisory Form and questioned how many supervisors a temporary permit holder may have, as the regulation wording is a little confusing. The Board decided there was no limit to how many supervisors are permitted, but the Temporary Permit holder must have at least one. Ms. Causey-Upton will email an update to the FAQ document with this information.

The licensure report was reviewed, and there is no further discussion.

The Regulation Review Committee met on June 6. The Committee discussed changing the number of months allowed for a temporary permit. Based on testing ability, this should be increased from 60 to 90 days. The committee also reviewed the Code of Ethics and improved the older language to be more inclusive. Other items discussed are adding a new requirement for background checks, Compact language, CE requirements bound by statute, and changing some definitions.

CONTINUING EDUCATION APPLICATIONS REVIEW:

A motion was made by Ms. Santo to accept the following recommendations:

- Thirteen (13) applications were received for review.
 - 11 Applications approved.
 - 2 Applications deferred.

Mr. Stroth seconded the motion, and the motion carried.

Continuing Education Application Review: Four applications were deferred due to the incorrect number of units requested. Ms. Phelps moved to approve the remaining Continuing Education applications, with a second from Ms. Brandon. The motion carried.

Applications Review

Four applications via eServices were reviewed during the meeting. They are unable to be approved because of programming issues, and Ms. Sipple will contact IT to correct the issues.

COMPLAINTS COMMITTEE REPORT

The complaints committee did not meet in June.

ASSIGNMENTS FOR NEXT MEETING

Ms. Causey-Upton requested the Board Member to read through their current regulations and report back with additional items to review.

APPROVAL OF TRAVEL AND PER DIEM

Ms. Brandon moved to approve travel and per diem for all members present for today's meeting. Ms. Phelps seconded the motion, which was carried.

NEXT SCHEDULED BOARD MEETING

The next board meeting is July 11, 2024, at 1:00 p.m., and the complaints committee meeting is scheduled for 12:30 p.m.

ADJOURNMENT

Ms. Phelps moved to adjourn the meeting at 1:33 p.m., which Ms. Brandon seconded. The motion carried.